INFORMATION LEAFLET ABOUT PROCESSING PERSONAL DATA RELATED TO USING THE WEBSITE: www.gazkonferencia.com

This Information leaflet applies only to the processing of personal data related to using the www.gazkonferencia.com website (hereinafter referred to as "the website"). Regarding personal data provided on that website to the Data Controller not for client identification, but for the purpose of registering to and managing the 56th International Gas Conference, the personal data processing leaflet published on the aforementioned website in relation to the General Terms and Conditions (hereinafter referred to as "GTC") shall apply.

In accordance with articles 13 and 14 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: General Data Protection Regulation), Controller hereby provides the following information for data subjects about the processing of personal data.

1. Controller

Controller:	**MVM Energetika Zrt.**
Seat:	1031 Budapest Szentendrei út 207-209.
Postal address:	1031 Budapest Szentendrei út 207-209.
Website:	www.mvm.hu
E-mail address:	mvm@mvm.hu
Phone:	+ 36-1-304-2000
Data Protection Officer:	dr. Flóra Józan
Contact Details:	dpo@mvm.hu ; + 36-1-304-2000

Under the General Data Protection Regulation, "**personal data**" shall mean any information relating to an identified or identifiable natural person (**"data subject"**); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

Cookie definition: Cookie is a file containing a sequence of characters, which is placed on the computer while browsing the website. When the visitor browses the relevant website again, the website can identify the data subject's browser based on the cookie. Cookies may store user settings and other information regarding the website. Browser settings can be adjusted to block all cookies or to indicate if a system sends a cookie. Please note, however, that without cookies, certain functions might not run properly on the website.

- **Controller uses cookies that are strictly necessary during the operation of the website.** Such cookies are indispensable for the proper operation of the website. Such cookies do not collect personal data from the data subject that can be used for example for marketing purposes. Such cookies collect information as to whether the website runs properly, or if there is any malfunction in its operation. Functional cookies make sure that the website is properly displayed, remembering for example the settings previously selected by the data subject (e.g.: country/language, appearance/colour, font size etc.).
- **The website contains third party cookies, but not targeted cookies.**
  - Third party cookies: These allow for the sharing of the content of other data controllers (e.g.: social networking sites, Google Analytics, Adobe Marketing Cloud etc.), even sending information to third party data controllers, which they can later use for placing targeted advertisements on other websites.
  - Targeted cookies: ensure that personalized advertisements are displayed on the website, matching the data subject's interests (e.g. based on search history, menu items

selected etc.). The website operated by the Controller displays advertisements related to the services provided by the Controller.

2. Major legislation governing this data processing

- Regulation (EU) No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC
- Act No. CXII of 2011 on the Right of Informational Self-Determination and on Freedom of Information;

3. Legal basis for data processing shall be

- Article 6 (1) f) of the General Data Protection Regulation (Controller's legitimate interest).

For personal data other than client identification data provided by the Data Subject for registration/log-in, please refer to the personal data processing leaflet published on the website in relation to the GTC.

4. Purpose of data processing

User data processing related to online appearance.
Processing device information and client identification data provided by the Data Subject for registration/entry, **for the purposes of logging (server log) and security**, provision of website services, operability monitoring and safeguarding.
For other personal data provided by the Data Subject, please refer to the personal data processing leaflet published on the website in relation to the GTC

5. Scope and source of processed data

Scope of data	
Device information	**Why required?**
IP address	Indispensable for the application of cookies for security reasons.
Type and language of the browsing or operating system	Data depending on the settings of the data subject's computer.
Start and end of visiting the website.	Indispensable for the application of cookies for security reasons.
Personal data provided by the data subject	**Why required?**
Client identification data provided for registration/entry For any other personal data provided by the Data Subject, please refer to the personal data processing leaflet published on the website in relation to the GTC	Required for identifying the client, and for verifying log-in authorisation. For other personal data provided by the Data Subject for purposes other than client identification, please refer to the personal data processing leaflet published on the website in relation to the GTC

Source of processed data: directly from the data subject.

6. Persons entitled to access data

Name of Recipients	Purposes of disclosure
The agency engaged to provide event organisation and management services, . *eClick Apps Kft.*	*Online communication and social media service* *Data processor of the agency engaged to provide event organisation and management services, including media and publicity services; technical operator of the website.*
MVM Informatika Zrt.	*The IT company performs group-level internal data processing/IT support for the Controller.*

In principle, personal data of the data subject can be accessed by the employees of the Controller for the purpose of performing their duties. Personal data will be transferred to the above **Recipients**. Controller may disclose the data subject's personal data to state agencies in exceptional cases only. Hence, for example if a court proceeding is initiated in an ongoing legal dispute between the Controller and the data subject, and the competent court requires the disclosure of documents containing the data subject's personal data, Controller is requested by the police authority to disclose personal data of the data subject for the purposes of an investigation. Furthermore, for example, personal data may also be disclosed to Controller's legal counsel providing legal representation in case of a legal dispute between the Controller and the data subject.

7. Period for which data will be processed

Not longer than for 3 (three) years following registration (entry).

8. Data security

Controller stores the personal data provided by the data subject at its registered seat or branch. Controller uses the services of the data processor specified under the above **Recipients** for processing the personal data of the data subject.
Controller takes the required information security measures to protect the data subject's data inter alia from unauthorized access or from unauthorized alteration. Hence, for example, any access to data stored on the servers are logged, based on which it can be checked at any time who and when accessed what kind of personal data. Controller takes the required organizational measures to prevent the disclosure of personal data to an undetermined number of people.

9. Other

Personal data will not be transferred to **a third country or an international organization**.
Neither **automated decision making**, nor **profiling** will be carried out during personal data processing specified herein.

10. Rights, enforcement and legal remedies related to data processing

10.1. Rights related to data processing

Data Subjects may request to request from the Controller the following:

- information on their personal data processing (prior to and during the start of data processing)
- access to their personal data (provision of their personal data by the controller),
- rectification and completion of their personal data,
- deletion or restriction (blocking) of their personal data, with the exception of mandatory data processing,
- has a right to data portability,
- may object to the processing of their personal data.

Data Subjects may submit their data subject request to the Controller in writing, as per Section 10.2. Controller shall fulfil the Data Subject's legitimate request within maximum one month, of which the Data Subject shall be notified by mail sent to the address provided by the Data Subject.

10.1.1. Right to request information (pursuant to data controller obligations as per Articles 13-14 of the General Data Protection Regulation)

Data Subjects may request from the Controller in writing, as per Section 10.2 regarding

- the type of personal data,
- the legal basis,
- the purpose of data processing,
- the source,
- the duration of data processing,
- whether data processor is used, and if yes, the processor's name, address and activities related to data processing,

- to whom, when and based on which legislation the Controller provided access to or transferred what type of personal data,
- the circumstances of any data breach, its effect and measures to control.

10.1.2. Right of access (pursuant to Article 15 of the General Data Protection Regulation)

Data Subjects shall have the right to obtain from the Controller confirmation as to whether or not personal data concerning them are being processed, and, where that is the case, access to the processed personal data, which may be requested from the Controller in writing, as per Section 10.2.
Controller shall provide a copy of the personal data undergoing processing – unless this violates any other legislation. In as far as the Data Subject submitted the request by electronic means, information shall be provided in a commonly used electronic format, except if otherwise requested by the Data Subject.

10.1.3. Right to rectification and completion (pursuant to Article 16 of the General Data Protection Regulation)

Data Subject shall have the right to request in writing the modification of his or her personal data by the Controller as per Section 10.2 (for example may change the e-mail or postal address, or request the rectification of any inaccurate personal data by the Controller).
Taking into account the purpose of processing, Data Subject shall have the right to have incomplete personal data processed by the Controller completed.

10.1.4. Right to erasure (pursuant to Article 17 of the General Data Protection Regulation)

Data Subjects shall have the right to request from the Controller, in writing, as per Section 10.2, the erasure of their personal data.
Essentially, the erasure of personal data can be requested if our data processing is based on your consent, e.g. you agreed that we process your data (phone number, e-mail address) for communication. In such cases, we shall erase your personal data.
If you provided your personal data to fulfil a contract or legislation, the related processing of such personal data will neither cease automatically upon the termination of the contract, nor can we fulfil your request for erasure.
In this case, we shall process your personal data according to the applicable rule of law even after the termination of the contract, for a data processing duration specified herein.

10.1.5. Right to blocking (restriction of data processing) (pursuant to Article 18 of the General Data Protection Regulation)

Data Subjects shall have the right to request as per Section 10.2 that Controller shall block their personal data (by clearly marking the processing of such data as restricted, also ensuring their processing separately from other data).
Blocking shall continue until data storage is required due to reasons indicated by the Data Subject.
Data Subjects may request data blocking inter alia if Data Subject considers that Controller has processed their submission unlawfully, yet for the sake of the official or court proceedings initiated by the Data Subject, the submission shall not be erased by the Controller.
In this case, until contacted by the relevant authority or court, Controller shall continue the storing the personal data (e.g.: submission), and shall erase them thereafter.

10.1.6. Right to data portability (pursuant to Article 20 of the General Data Protection Regulation)

Data Subjects shall have the right to request in writing as per Section 10.2, to receive the personal data concerning them, which they have provided to the Controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from the Controller, where:

- the processing is based on consent pursuant to point (a) of Article 6(1) or point (a) of Article 9(2) or
- on a contract pursuant to point (b) of Article 6(1) of the General Data Protection Regulation; and
- the processing is carried out by automated means.

10.1.7. Right to object (pursuant to Article 21 of the General Data Protection Regulation)

Data Subjects shall have the right to object in writing as per Section 10.2 to the processing of their personal data based on point (f) of Article 6(1) of the General Data Protection Regulation, where processing is necessary for the purposes of the legitimate interests pursued by the Controller or by a third party, including profiling based on those provisions. In this case, Controller shall no longer process the personal data unless the Controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the Data Subject or for the establishment, exercise or defence of legal claims.
Where personal data are processed for direct marketing purposes, the data subject shall have the right to object at any time to the processing of personal data concerning him or her for such purposes, which includes profiling to the extent that it is related to such direct marketing. Where the Data Subject objects to processing for direct marketing purposes, the personal data shall no longer be processed for such purposes.

10.2. Enforcement and legal remedies related to data processing

Contacting the Controller

We recommend that prior to initiating a court or official procedure, you send your request, complaint regarding the processing of your personal to the Controller, so that we can investigate it and provide a satisfactory solution, or any request or claim as per Section 10.1 so that we can fulfil them – if justified.
In case of any right enforcement, information request, objection or complaint related to data processing by the Data Subject as per Section 10.1, Controller shall without undue delay and within the deadline set out in the prevailing rules of law, investigate the case, take measures regarding the request and provide information to the Data Subject. If so required, having regard to the complexity and number of the requests, this deadline can be extended according to the rules of law.
If Data Subject submitted the request by electronic means, information shall be provided in an electronic format if possible, except if otherwise requested by the Data Subject. If Controller fails to take measures based on the Data Subject's request without delay, but not later than within the deadline set forth by law, Controller shall inform the Data Subject of the reasons for the lack of measures or the refusal of the request, also indicating that Data Subject can initiate a court or official procedure with regard to the case, according to the following.
To enforce their rights related to data processing or if they have any questions or doubts regarding their data processed by the Data Controller or if they require information or wish to file a complaint regarding their data, or if they intend to exercise a right as per Section 10.1, a so called data subject request shall be submitted by ordinary mail or e-mail to the Controller's contact details specified in Section 1.

Initiation of court procedure

Data Subjects shall have the right to apply to court against the Controller, or the data processor – in relation to data processing procedures within the scope of its data processor activity – , if they consider that the controller or the data processor it assigned or instructed to act processes their personal data in violation of the standards applicable to processing personal data laid down in the legislation or the legally binding acts of the European Union.
This procedure falls within the scope of regional courts. Legal proceedings may be initiated – at the option of the Data Subject – at the competent regional court of the Data Subject's domicile or place of residence.

Initiation of official procedure

To enforce their rights, Data Subjects may initiate investigation or official procedure at the National Authority for Data Protection and Freedom of Information (1055 Budapest, Falk Miksa utca 9-11., website: http://naih.hu; mailing address: 1363 Budapest, Pf.: 9.; phone: +36-1-391-1400; fax: +36-1-391-1410; e-mail: ugyfelszolgalat@naih.hu), invoking the impairment of their rights in relation to the processing of their personal data, or the imminent threat thereof, particularly

- if they consider that Controller restricts the enforcement of their data subject rights set out in Section 10.1, or refuses the request to enforce such rights (initiation of an investigation), and
- if they consider that during the processing of their personal data, the Controller or the data processor it assigned or instructed to act, violates the standards applicable to processing personal data laid down in the legislation or the legally binding acts of the European Union (requesting official procedure).